

REPUBLICAN CENTRAL COMMITTEE OF BUCHANAN COUNTY

Revised By-Laws

I - CENTRAL COMMITTEE MEMBERS

A. Members of the Central Committee shall be elected from their precinct at the annual caucuses.

B. The members of the Central Committee will discharge the following duties:

- Attend at least one-half of the monthly meetings of the Central Committee each calendar year.
- Attend precinct caucuses.
- Cooperate in Central Committee fundraising activities.
- Assist in such activities as precinct canvasses, voter registration, and/or election day activities.
- Support Republican nominees and uphold the principles set forth in the state and county party platforms.

C. Removal of Members and Grounds for Censure: Members who do not carry out their duties, or who commit acts violating public trust, transparency mandates, or platform integrity, may be censured or removed through the following process:

- Grounds for Censure and Removal: Explicitly include official misconduct, obstruction or withholding of public records, misrepresentation of public financial figures, retaliatory actions or intimidation directed against whistleblowers or colleagues, and breaches of the state or county party platform.
- Accountability for Family and Associates: Elected officials and central committee members shall be held responsible and accountable for the actions, conflicts of interest, or misconduct of family members, significant others, or close associates acting on their behalf, or where such actions directly compromise the ethical standing, transparency, or reputation of elected officials and the Central Committee.
- Removal Procedure: A removal motion presented at a stated meeting of the Central Committee followed by a simple majority vote of committee members present at the next stated meeting. Notice and written specifications must be given to the member at least five days before the meeting, and the member shall have the right to be heard before the motion is acted upon.

D. Vacancies created by removal or censure action may be filled by nomination by the Executive Committee and a majority vote at a stated meeting of the Central Committee.

II - OFFICERS

A. The officers of the Republican Central Committee of Buchanan County shall consist of Chair, Co-chair, Secretary, Treasurer, and Technology/Communications, who shall serve at the pleasure of the Committee, and shall discharge the following duties:

- Chair: Preside at meetings; serve as the Central Committee's spokesperson; provide leadership and direction to fulfill Central Committee policy; chair the Executive Committee; and execute contracts or legal instruments strictly as authorized by formal action of the Central Committee. Revocation of spokesperson privileges or immediate censure proceedings shall trigger if an officer violates transparency standards or retaliates against whistleblowers.
- Co-Chair: Assist the chair, assume duties in the chair's absence, and serve on the Executive Committee.
- Secretary: Keep written and digital minutes including attendance records; ensure timely notice of meetings and elections; distribute bylaws to new members; and serve on the Executive Committee.
- Treasurer: Chair the Finance Committee; maintain accounts of funds received and disbursed; report financial status at each stated meeting; deposit funds in approved financial institutions; record campaign gifts; and file required campaign ethics reports with the county auditor and campaign disclosure office.
- Technology and Communications: Maintain electronic drives containing committee documents, manage the county website and social media accounts, assist in digital content creation, and serve on the Executive Committee.

B. Election of Officers: Officers shall be elected at a committee meeting held after the general election and before April 1 of the following year. Vacancy protocols follow standard succession or district executive committee calls.

III - MEETINGS

A. Regular Meetings shall be held monthly on the fourth Thursday of each month at 7:00 pm unless altered by express action at the preceding meeting.

B. Special meetings may be called by the Chair, Co-Chair, or 30% of duly elected and serving members, restricted to specified business outlined in written notices mailed at least five days prior.

C. A quorum for business shall consist of twelve members of the Central Committee.

D. Robert's Rules of Order, Newly Revised shall prevail except as altered by the Code of Iowa, the Republican Party Constitution, or these By-Laws.

IV - COMMITTEES

A. Standing Committees: The standing committees shall be the Executive Committee, the Finance Committee, the Organization & Campaign Assistance Committee, and the Communications Committee. Committee chairs are nominated by the Executive Committee and approved by the Central Committee.

B. Executive Committee: Consists of elected officials and elected officers to carry out policies, direct committee work, recruit candidates, and recommend annual budgets.

C. Finance Committee: Plans and executes fundraising activities.

D. Organization and Campaign Assistance Committee: Develops precinct organization, voter turnout plans, and assists Republican candidates.

E. Communications Committee: Publicizes activities, presents Republican views, and highlights the work of Republican officeholders.

F. Special Committees: Established as needed by the Central Committee or Executive Committee.

V - PROPERTY, RECORDS, AND PERSONAL RESPONSIBILITY

A. All records of the Central Committee and all property acquired by committee funds shall remain the absolute property of the Central Committee. Absolute compliance with Iowa open records statutes is mandated; any intentional withholding of county or committee records, logs, or bylaws by a member constitutes a direct violation of party trust.

B. Contracts: The Chair may enter into contracts or execute legal instruments only with explicit prior authorization of the Central Committee.

C. Loans: Loans shall not be contracted nor evidence of indebtedness issued except upon a three-fourths vote of approval by a quorum at a stated meeting.

D. Funds: All funds shall be strictly segregated from personal funds.

E. Liability: No member or officer shall be personally liable for committee obligations, except for prompt transmittal of collected funds and accurate accounting of assigned property.

VI - CONFLICT WITH STATUTES

No provision hereof shall supersede or abrogate provisions of the statutes of the State of Iowa, the Constitution of the Republican Party, or the rules of the Republican National Committee.

VII - ADOPTION AND AMENDMENT

These By-Laws may be amended by a two-thirds vote of members present and voting at a stated meeting, provided written notice with the full text of any proposed amendment is provided to each member at least five days prior to the vote.